**PRJ566 Action Items & Tasks Report (Individual)**

Date: 2020-07-25

**Team Number:** 5

**Team Member Name:** Gia Dung Tran

**Project Name:** Innovative Food Delivery Service

**Work completed this week by team member (be specific):**

* Check & update PID file.
* Risk Management.

**Work to complete next week by team member (be specific):**

* Work on PID file & Presentation file.

**What’s not going well for you and why:**

* I am not clear about what will be delivered in the Presentation file.

**Suggestions/Issues:**

* Issue: Not clear about what will be delivered in the Presentation file.
* Suggesting: Need to ask the professor.